



JESSICA LUNSFORD ACT

October 6, 2015

Dear Contractors and Vendors:

On July 19, 2013, school districts throughout Florida received the Technical Assistance Paper regarding changes in legislation under the Jessica Lunsford Act (Florida Statute 1012.467) enacted during the 2013 Legislative Session.

The Technical Assistance Paper for the Jessica Lunsford Act can be accessed at:

<http://info.fldoe.org/docushare/dsweb/Get/Document-3151/k12.05-107a> (NOTE: this link opens a pdf document) It requires all contractors of the school board, all subcontractors of such contractors, and all employees of such contractors and/or subcontractors to undergo a Level II background screening, which consists of an FDLE/FBI search.

Fingerprints must be kept current and will be required to be updated every five years. Any break in service will require individuals to be re-fingerprinted at their cost. Outside agencies' reports will not be accepted.

Effective immediately, these are the approved procedures and fees:

Fingerprinting has been outsourced to Fieldprint, Inc. You have the opportunity to choose a convenient location, day and time for you and your employees to get fingerprinted.

- **VENDOR – Code: FPDSBPCVendor: Fee: \$91.08 includes the \$10.00 badge fee**

All contractors/vendors who access any District site will be required to check in at the front desk/office and wear the statewide contractor badge. Any contractor/vendor not displaying the appropriate statewide badge will be denied access to a campus. Site Administrators/Managers will be given the directive to deny access to anyone violating this procedure.

The District will adhere to the nine disqualifiers outlined in the legislative changes. These disqualifiers are listed on the JLA website and in the Technical Assistant Paper. It will be the responsibility of the vendor/contractor/subcontractors and their employees to be aware of the nine disqualifying charges that prohibit school districts from issuing a statewide badge.

Contractors/vendors/subcontractors and their employees will not be eligible to access a District site or be issued a Statewide JLA badge until the fingerprint results have been reviewed and determined to meet the state guidelines. Once contractors/vendors/subcontractors have been issued clearance notification by email or letter, you may come in and pick up the JLA badge.

If you have any questions regarding the information outlined in this memo or procedures posted on our website please contact our office at 727/774-2522 or email screening@pasco.k12.fl.us.

We thank you in advance for your cooperation.